

FY 2022  
Community Project Funding  
Appropriations Request Form  
Congressman John Katko: NY-24

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The following is a preliminary form for any Community Project Funding requests to Representative John Katko, R-NY, for FY22 Appropriations. Please fill out this form, save as a Microsoft Word document, and email all requests to [Tristan.Southard@mail.house.gov](mailto:Tristan.Southard@mail.house.gov) by **04/14/2021**. Contact Tristan Southard via email or at 202.225.3701 with any questions about this form or the process. Late proposals may not be considered.

**Community Project Funding Requests:**

As established in the Dear Colleague letter issued by the House Committee on Appropriations on March 4, 2021, Members will be allowed to submit a limited number of funding requests for specific community projects through the FY2022 Appropriations Request Process. This form is intended to provide required information for Community Project Funding requests, as outlined by the House Committee on Appropriations and its Subcommittees.

Under the process established by the House Committee on Appropriations, Members will be allowed to submit Community Project Funding requests across the House Appropriations Subcommittees and agency accounts listed on page 2. Submitted requests must include, at minimum:

- a) The proposed recipient
- b) The address of the proposed recipient
- c) The amount of the request
- d) An explanation of the request, including purpose, and a justification for why it is an appropriate use of taxpayer funds.
- e) Materials demonstrating community support for the project, including:
  - a. Letters of support from elected officials;
  - b. Press articles highlighting the need for the requested project;
  - c. Support from newspaper editorial boards;
  - d. Projects listed on State intended use plans, community development plans, other publicly available planning documents; or
  - e. Resolutions passed by city councils or boards.

***\*Additional requirements vary by House Appropriations Subcommittee. Available information on these requirements, as well as descriptions of agency accounts, are listed on pages 4-35 of this form.***

Multiple federal programs eligible for Community Project Funding requests require State or local funding match. These requirements will not be waived by the House Committee on Appropriations. Additionally, Community Project Funding requests will only apply for FY2022 and multi-year requests will not be accepted.

Community Project Funding requests directed to For-Profit entities will not be considered by the House Committee on Appropriations. Non-profit entities must provide evidence of their 501(c)3 status to be eligible for Community Project Funding.

Members are required to make information regarding submitted Community Project Funding requests publicly available.

Agriculture, Rural Development, Food and Drug Administration, and Related Agencies	Commerce, Justice, Science, and Related Agencies	Defense	Energy and Water Development, and Related Agencies	Financial Services and General Government
Agency - Accounts: <ul style="list-style-type: none"> <li>USDA - Agricultural Research Service, Buildings and Facilities</li> <li>USDA - Rural Development, Rural Community Facility Grants</li> <li>USDA - Rural Utilities Service, ReConnect Grants</li> </ul>	Accounts: <ul style="list-style-type: none"> <li>DOJ - Byrne Justice Assistance Grants</li> <li>DOJ - COPS Technology and Equipment</li> <li>Commerce - National Oceanic and Atmospheric Administration-- Operations, Research, and Facilities</li> <li>National Aeronautics and Space Administration-- Safety, Security and Mission Services</li> </ul>	Accounts: <ul style="list-style-type: none"> <li>DOD - Research, Development, Test, and Evaluation (Branch-Specific and Defense-Wide)</li> </ul>	Accounts: <ul style="list-style-type: none"> <li>Corps of Engineers:               <ul style="list-style-type: none"> <li>Investigations</li> <li>Construction</li> <li>Mississippi River and Tributaries</li> <li>Operation and Maintenance</li> </ul> </li> <li>Bureau of Reclamation - Water and Related Resources</li> </ul>	Accounts: <ul style="list-style-type: none"> <li>Small Business Administration</li> <li>Small Business Initiatives</li> </ul>
Homeland Security	Interior, Environment, and Related Agencies	Labor, Health and Human Services, Education, and Related Agencies	Military Construction, Veterans Affairs, and Related Agencies	Transportation, and Housing and Urban Development, and Related Agencies
Accounts: <ul style="list-style-type: none"> <li>DHS - Pre-Disaster Mitigation Grants</li> <li>DHS - Nonprofit Security Grants</li> <li>DHS - Emergency Operations Center Grants</li> </ul>	Accounts: <ul style="list-style-type: none"> <li>Interior - Federal land acquisitions through the Land and Water Conservation Fund</li> <li>Environmental Protection Agency - State and Tribal Assistance Grants for certain water infrastructure projects.</li> <li>U.S. Forest Service - Certain State and Private Forestry projects..</li> </ul>	Accounts: <ul style="list-style-type: none"> <li>Department of Labor—Employment and Training Administration— Training and Employment Services</li> <li>Department of Health and Human Services—Health Resources and Services Administration— Program Management</li> <li>Department of Health and Human Services—Substance Abuse and Mental Health Services Administration— Health Surveillance and Program Support</li> <li>Department of Education— Innovation and Improvement</li> <li>Department of Education—Higher Education</li> </ul>	Accounts: <ul style="list-style-type: none"> <li>DOD - Military Construction accounts:               <ul style="list-style-type: none"> <li>Army</li> <li>Navy and Marine Corps</li> <li>Air Force</li> <li>Defense-Wide</li> <li>Army National Guard</li> <li>Air National Guard</li> <li>Army Reserve</li> <li>Navy Reserve</li> <li>Air Force Reserve</li> </ul> </li> </ul>	Accounts: <ul style="list-style-type: none"> <li>Department of Transportation - Local Transportation Priorities</li> <li>Department of Transportation - Airport Improvement Program (AIP)</li> <li>Department of Housing and Urban Development - Economic Development Initiative (EDI)</li> </ul>

**Requester Information:**

Company/Organization  
Name  
Mailing Address  
City, State Zip Code  
Phone Number  
Fax Number  
E-Mail Address

**Request Information:**

Please use the list at the end of the form to verify the correct Subcommittee, Agency and Account.

- 1) Subcommittee: Choose an item.
- 2) Agency: Click here to enter text.
- 3) Account: Click here to enter text.
- 4) Request: (*Example: Provide \$500,000 for a specific entity in City, State.*)
- 5) Justification: (*Up to 1000 words*)

**Required Supporting Materials:**

- Upon submission of this form, please provide copies of any applicable community support materials as listed on page 1 of this form.
- Required information for Community Project Funding requests vary by House Appropriations Subcommittee. Information requirements, as well as a detailed breakdown of request eligibility, have been provided by most Subcommittees and have been included below. When submitting this form, please include all required information for the subcommittee and account that matches your request.
- Please contact Congressman Katko's office with any questions regarding specific Subcommittee or account requirements.

## **Agriculture, Rural Development, Food and Drug Administration, and Related Agencies:**

### ***Department of Agriculture - Community Facilities Grants***

Grants to purchase, construct, or improve essential community facilities, to purchase equipment, and pay other related project expenses. Essential community facilities include, but are not limited to, healthcare facilities, public facilities, public safety measures, educational services, or other community support services. Examples of eligible projects include; medical or dental clinics, towns halls, courthouses, childcare centers, police or fire departments, public works vehicles, or distance learning equipment. Any project must serve a rural area as specified in 7 CFR 3570.53, and must demonstrate community support.

Such requests are also subject to the maximum grant assistance limitations specified in 7 CFR 3570.63(b). Community Facilities grants generally cannot be used to pay initial operating expenses or annual recurring expenses, refinance existing debt, pay interest, build or repair facilities in non-rural areas, or pay for construction costs of facilities that will be used for commercial rental space.

### ***Department of Agriculture - ReConnect Program***

ReConnect broadband pilot grants facilitate broadband deployment in rural areas. Grants funds can be used for the costs of construction, improvement, or acquisition of facilities and equipment needed to provide broadband service to rural areas without sufficient broadband access, defined as 10 Mbps downstream and 1 Mbps upstream. Mobile and satellite services will not be considered in making the determination of sufficient access to broadband.

The area must be rural and lack sufficient access to broadband service. A rural area is any area which is not located within: (1) A city, town, or incorporated area that has a population of greater than 20,000 inhabitants; or (2) an urbanized area contiguous and adjacent to a city or town that has a population of greater than 50,000 inhabitants. Sufficient access to broadband is defined as greater than 90% of any rural area in which households have fixed, terrestrial broadband service delivering at least 10 Mbps downstream and 1 Mbps upstream. Mobile and satellite services will not be considered in making the determination of sufficient access to broadband.

Stand-alone middle-mile projects are not eligible under the ReConnect Program. However, middle-mile facilities are eligible if they are needed to bring sufficient broadband service to all premises in the area.

Requests are strongly encouraged to include information such as the number of households, businesses, or farms will be served in the area, what the performance of the service to be offered will be, and whether healthcare or educational facilities will be served.

### ***Department of Agriculture - Agricultural Research Service, Buildings and Facilities***

The Agricultural Research Service (ARS) owns and operates laboratories and facilities across the United States. Many of these laboratories/facilities are decades old, have outlived their functional lifespan, and are badly in need of major repairs, renovation, or replacement. Facility requests must be for ARS-owned facilities or for facilities that will enhance ongoing ARS work. Requests can assist in the acquisition of land, construction, repair, improvement, extension, alteration, and purchase of fixed equipment or facilities as necessary to carry out the agricultural research programs of the Department of Agriculture.

Requests are strongly encouraged to include information such as the research to be conducted, why the research is a high priority, as well as details on modernization and why it is critical in carrying out the research.

***Required Subcommittee Information: (Please answer within this document or include as an attachment)***

1. The website address of the proposed recipient
2. If there are additional costs necessary to complete the project, have those been secured?
3. For rural development projects, is the project for an eligible purpose and does it meet all eligibility requirements under current law?
4. Does the entity plan to make grants to other entities from the funds provided and if so, to which entities?
5. Why is the project a priority for the district? Briefly explain the community benefits.
6. Has any funding for the project been included in any presidential budget and if so, how much, in which fiscal year, and in which agency or agencies and program(s)?
7. Has the project received federal funding before and if so, how much, when, and from which agency or agencies and program(s)?
8. For ARS B&F only, what is the estimated start date of the project? How soon could the feasibility/engineering design phase commence? [mm/yy]
9. For ARS B&F only, does the project have distinct and separable phases?
10. For ARS B&F only, what is the estimated completion date of the project? When does completion of construction occur? [mm/yy]
11. For ReConnect requests, please provide relevant information, such as the number of households, businesses, or farms that would be served, what the performance of the service to be offered will be, and whether healthcare or educational facilities will be served.

## **Commerce, Justice, Science, and Related Agencies:**

### ***DOJ State and Local Law Enforcement Assistance—Byrne Justice Assistance Grants (JAG)***

Byrne JAG Grants assist state, local, and tribal law enforcement efforts to prevent crime, improve the criminal justice system, provide victims' services, and other related activities. Community projects funded under this category must comply with the requirements cited in JAG statutes and be consistent with Justice Department guidance for the program. Below are the links to the Department's guidance and frequently asked questions regarding Byrne-JAG:

<https://bja.ojp.gov/program/jag/overview>

<https://bja.ojp.gov/sites/g/files/xyckuh186/files/media/document/jag-faqs.pdf>

The Committee encourages community project funding designed to help improve police-community relations. Historically, the Committee has not funded vehicles or building construction or renovation as part of community project funding under this account.

### **Required Subcommittee Information: (Please answer within this document or include as an attachment)**

1. What is the title of the project, and within what Federal agency and appropriations account would it be funded?
2. Provide a brief description of the project.
3. Please describe, with as much specificity as possible, the overall goals and objectives of the proposed project.
4. What is the requested dollar amount for this project for fiscal year 2022?
5. How much, if anything, is being requested for this particular project in the Administration's fiscal year 2022 budget request?
6. Has this same project request been submitted to another Appropriations subcommittee? If yes, which one?
7. What is the total cost to complete the project?
8. Is the requested project currently authorized in law? If yes, please provide a specific legal citation of such authorization.
9. Are the proposed project activities consistent with the activities of the Federal agency? [yes/no]
10. If the proposed project activities are not consistent with the activities of the Federal agency, why is the project being requested?
11. Has the project been funded in the past? [yes/no]
12. If the project has been funded in the past, how much funding has been provided to date?
13. How much funding, if anything, was enacted for this particular project in the fiscal year 2021 Appropriations Act?
14. If the project has been funded in the past, were such funds provided for discrete, severable activities?
15. Please specify any non-Federal sources of funding that have been or are fully anticipated to be applied toward the project, including any dollar amounts and timelines for funding.
16. If the proposed recipient is a non-Federal entity, please identify the non-Federal entity that would administer the funds once received.
17. Is there a letter from a non-Federal sponsor supporting this project?
18. Is the funding requested by a governmental or non-profit organization?
19. If a non-profit, is the entity for which funding is proposed a non-profit organization as described under section 501(c)(3) of the Internal Revenue Code of 1986 and exempt from tax under section 501(a) of such code?

20. For the proposed recipient of the funds, please provide the name, phone number, and e-mail address of the point of contact, as well as the recipient organization's full street address.
21. In which congressional district(s) is the project located?
22. Is the proposed recipient currently in material non-compliance of a prior grant award made by the proposed Federal funding agency? [yes/no]
23. Can the project obligate all of the requested funds by no later than 12 months after the enactment of the Appropriations Act? [yes/no]
24. If the Appropriations Committee is not able to provide the full amount of funding requested, can this project spend a smaller amount of appropriated funds within 12 months of the enactment of the Appropriations Act? [yes/no]
25. What is the estimated start date of the project? (mm/dd/yy)
26. What is the estimated completion date of the project? (mm/dd/yy)
27. Please describe the current developmental status of this project.
28. Is this request consistent with all current statutory and regulatory requirements of Byrne Justice Assistance Grant recipients and subrecipients? [yes/no]
29. Is this project intended to serve primarily youth under age 18? [yes/no]
30. Is this request to fund primarily the purchase of a vehicle(s)? [yes/no]
31. Is this request to fund the acquisition of property or the construction or renovation of a building? [yes/no]
32. Has the intended recipient received any COPS or Byrne-JAG funds at any time in the past ten years? [yes/no]
33. If yes, in what fiscal years and for what purposes?

## ***DOJ Community Oriented Policing Services (COPS) – Technology and Equipment***

Funding will be provided for community project grants for State, local, and tribal law enforcement to develop and acquire effective technologies and interoperable communications that assist in investigating, responding to, and preventing crime, provided that such equipment meets the applicable requirements of the National Institute of Standards and Technology (NIST) Office of Law Enforcement Standards (OLES).

This funding will allow recipients the opportunity to establish and enhance any of a variety of technical equipment and/or programs to encourage the continuation and enhancement of community policing efforts within their jurisdictions. These projects should help improve police effectiveness and the flow of information among law enforcement agencies, local government service providers, and the communities they serve.

Historically, the Committee has not funded vehicles or building construction or renovation as part of community project funding under this account. Recipients of community project funding under this account may not subgrant to other organizations or agencies.

### **Required Subcommittee Information: (Please answer within this document or include as an attachment)**

1. What is the title of the project, and within what Federal agency and appropriations account would it be funded?
2. Provide a brief description of the project.
3. Please describe, with as much specificity as possible, the overall goals and objectives of the proposed project.
4. What is the requested dollar amount for this project for fiscal year 2022?
5. How much, if anything, is being requested for this particular project in the Administration's fiscal year 2022 budget request?
6. Has this same project request been submitted to another Appropriations subcommittee? If yes, which one?
7. What is the total cost to complete the project?
8. Is the requested project currently authorized in law? If yes, please provide a specific legal citation of such authorization.
9. Are the proposed project activities consistent with the activities of the Federal agency? [yes/no]
10. If the proposed project activities are not consistent with the activities of the Federal agency, why is the project being requested?
11. Has the project been funded in the past? [yes/no]
12. If the project has been funded in the past, how much funding has been provided to date?
13. If the project has been funded in the past, were such funds provided for discrete, severable activities?
14. How much funding, if anything, was enacted for this particular project in the fiscal year 2021 Appropriations Act?
15. Please specify any non-Federal sources of funding that have been or are fully anticipated to be applied toward the project, including any dollar amounts and timelines for funding.
16. If the proposed recipient is a non-Federal entity, please identify the non-Federal entity that would administer the funds once received.
17. Is there a letter from a non-Federal sponsor supporting this project?
18. Is the funding requested by a governmental or non-profit organization?
19. If a non-profit, is the entity for which funding is proposed a non-profit organization as described under section 501(c)(3) of the Internal Revenue Code of 1986 and exempt from tax under section 501(a) of such code?
20. For the proposed recipient of the funds, please provide the name, phone number, and e-mail address of the point of contact, as well as the recipient organization's full street address.
21. In which congressional district(s) is the project located?



22. Is the proposed recipient currently in material non-compliance of a prior grant award made by the proposed Federal funding agency? [yes/no]
23. Can the project obligate all of the requested funds by no later than 12 months after the enactment of the Appropriations Act? [yes/no]
24. If the Appropriations Committee is not able to provide the full amount of funding requested, can this project spend a smaller amount of appropriated funds within 12 months of the enactment of the Appropriations Act? [yes/no]
25. What is the estimated completion date of the project? (mm/dd/yy)
26. Please describe the current developmental status of this project.
27. Is the intended recipient a for-profit entity? [yes/no]
28. Is this request to fund primarily the purchase of a vehicle(s)? [yes/no]
29. Is this request to fund the acquisition of property or the construction or renovation of a building?  
[yes/no]
30. Has the intended recipient received any COPS or Byrne-JAG funds at any time in the past ten years?  
[yes/no]
31. If yes, in what fiscal years and for what purposes?

## ***Commerce - National Oceanic and Atmospheric Administration (NOAA), Operations, Research, and Facilities***

Community project funding for NOAA will only be considered within the Operations, Research, and Facilities account. This account does not fund construction projects, and as such, any such requests will not be considered. Requests for funding will be considered for research, demonstration, or education projects performed by external partners or for prioritizing NOAA internal funds for geographically specific projects. Any such project must be aligned with NOAA's mission and within their existing authorities.

The subcommittee will **not** entertain requests for community project funding for the National Weather Service or the Office of Marine and Aviation Operations.

Coastal Zone Management funds are distributed to states on a formula basis and will not be considered for community project funding.

Historically, the Committee has not funded vehicles or building construction or renovation as part of community project funding under this account.

### **Required Subcommittee Information: (Please answer within this document or include as an attachment)**

1. What is the title of the project, and within what Federal agency and appropriations account would it be funded?
2. Provide a brief description of the project.
3. Please describe, with as much specificity as possible, the overall goals and objectives of the proposed project.
4. What is the requested dollar amount for this project for fiscal year 2022?
5. How much, if anything, is being requested for this particular project in the Administration's fiscal year 2022 budget request?
6. Has this same project request been submitted to another Appropriations subcommittee? If yes, which one?
7. What is the total cost to complete the project?
8. Is the requested project currently authorized in law? If yes, please provide a specific legal citation of such authorization.
9. Are the proposed project activities consistent with the activities of the Federal agency? [yes/no]
10. If the proposed project activities are not consistent with the activities of the Federal agency, why is the project being requested?
11. Has the project been funded in the past? [yes/no]
12. If the project has been funded in the past, how much funding has been provided to date?
13. If the project has been funded in the past, were such funds provided for discrete, severable activities?
14. How much funding, if anything, was enacted for this particular project in the fiscal year 2021 Appropriations Act?
15. Please specify any non-Federal sources of funding that have been or are fully anticipated to be applied toward the project, including any dollar amounts and timelines for funding.
16. If the proposed recipient is a non-Federal entity, please identify the non-Federal entity that would administer the funds once received.
17. Is there a letter from a non-Federal sponsor supporting this project?
18. Is the funding requested by a governmental or non-profit organization?
19. If a non-profit, is the entity for which funding is proposed a non-profit organization as described under section 501(c)(3) of the Internal Revenue Code of 1986 and exempt from tax under section 501(a) of such code?

20. For the proposed recipient of the funds, please provide the name, phone number, and e-mail address of the point of contact, as well as the recipient organization's full street address.
21. In which congressional district(s) is the project located?
22. Is the proposed recipient currently in material non-compliance of a prior grant award made by the proposed Federal funding agency? [yes/no]
23. Can the project obligate all of the requested funds by no later than 12 months after the enactment of the Appropriations Act? [yes/no]
24. If the Appropriations Committee is not able to provide the full amount of funding requested, can this project spend a smaller amount of appropriated funds within 12 months of the enactment of the Appropriations Act? [yes/no]
25. What is the estimated completion date of the project? (mm/dd/yy)
26. Please describe the current developmental status of this project.
27. Is the intended recipient a for-profit entity? [yes/no]
28. Is this request to fund primarily the purchase of a vehicle(s)? [yes/no]
29. Is this request to fund the acquisition of property or the construction or renovation of a building? [yes/no]
30. If yes, in what fiscal years and for what purposes?

## *NASA Safety, Security, and Mission Services*

Funding must be for activities consistent with and supportive of the work of NASA's mission directorates and within the agency's authorities, such as STEM education activities and scientific research. Funding for building construction or renovation projects will not be considered for community project funding.

### **Required Subcommittee Information: (Please answer within this document or include as an attachment)**

- 1) What is the title of the project, and within what Federal agency and appropriations account would it be funded?
- 2) Provide a brief description of the project.
- 3) Please describe, with as much specificity as possible, the overall goals and objectives of the proposed project.
- 4) What is the requested dollar amount for this project for fiscal year 2022?
- 5) How much, if anything, is being requested for this particular project in the Administration's fiscal year 2022 budget request?
- 6) Has this same project request been submitted to another Appropriations subcommittee? If yes, which one?
- 7) What is the total cost to complete the project?
- 8) Is the requested project currently authorized in law? If yes, please provide a specific legal citation of such authorization.
- 9) Are the proposed project activities consistent with the activities of the Federal agency? [yes/no]
- 10) If the proposed project activities are not consistent with the activities of the Federal agency, why is the project being requested?
- 11) Has the project been funded in the past? [yes/no]
- 12) If the project has been funded in the past, how much funding has been provided to date?
- 13) If the project has been funded in the past, were such funds provided for discrete, severable activities?
- 14) How much funding, if anything, was enacted for this particular project in the fiscal year 2021 Appropriations Act?
- 15) Please specify any non-Federal sources of funding that have been or are fully anticipated to be applied toward the project, including any dollar amounts and timelines for funding.
- 16) If the proposed recipient is a non-Federal entity, please identify the non-Federal entity that would administer the funds once received.
- 17) Is there a letter from a non-Federal sponsor supporting this project?
- 18) Is the funding requested by a governmental or non-profit organization?
- 19) If a non-profit, is the entity for which funding is proposed a non-profit organization as described under section 501(c)(3) of the Internal Revenue Code of 1986 and exempt from tax under section 501(a) of such code?
- 20) For the proposed recipient of the funds, please provide the name, phone number, and e-mail address of the point of contact, as well as the recipient organization's full street address.
- 21) In which congressional district(s) is the project located?
- 22) Is the proposed recipient currently in material non-compliance of a prior grant award made by the proposed Federal funding agency? [yes/no]
- 23) Can the project obligate all the requested funds by no later than 12 months after the enactment of the Appropriations Act? [yes/no]
- 24) If the Appropriations Committee is not able to provide the full amount of funding requested, can this project spend a smaller amount of appropriated funds within 12 months of the enactment of the Appropriations Act? [yes/no]
- 25) Is this proposed project a priority for the local community? [yes/no]
- 26) If the project is not a priority for the local community, why is it being requested?
- 27) What is the estimated start date of the project? (mm/dd/yy)

- 28) What is the estimated completion date of the project? (mm/dd/yy)
- 29) Please describe the current developmental status of this project.
- 30) Is the intended recipient a for-profit entity? [yes/no]
- 31) Is the project intended to serve primarily youth under age 18? [yes/no]
- 32) Has the intended recipient received any competitive grant funding or other funding from NASA at any time in the past ten years? [yes/no]
- 33) If yes, in what fiscal years and for what purposes?
- 34) For any science research project request, please provide the name of the individual who is anticipated to be the Principal Investigator for the research project, as well as a link to such person's curriculum vitae, and a list of this person's peer-reviewed publications related to the topic of the requested research project.
- 35) Regarding this request, please provide any additional information that would be useful for the Appropriations Committee to have.

## **Defense**

### **Required Subcommittee Information: (Please answer within this document or include as an attachment)**

1. Provide the name of the specific recipient for the project request and the amount requested for fiscal year 2022.
2. Provide a description of the desired outcome of the project and how it would benefit the Department of Defense.
3. List the line number and Program Element number proposed to fund the project.
4. Disclose whether the project is being requested in another bill.
5. State whether the request is a new or existing project; if existing, whether it previously received federal funds; and if so, identify the account, amount of funding, and fiscal year.
6. Provide the total cost of the project.
7. List the required funding in future years and the source of that funding/.
8. Determine whether the program could start in a limited capacity if the Appropriations Committee cannot fully fund the request.

\*Please submit any relevant supporting documents with this form.

## **Energy and Water**

### ***Army Corps of Engineers/Reclamation***

Please note that it is of the utmost importance to provide the official project name **and** the correct project authorization information. If inaccurate information is provided, the Subcommittee may not be able to properly evaluate your request.

To assist you in identifying and providing the Subcommittee with the official project name and project authorization, a list of authorized projects in a searchable PDF format can be found [here](#). Please locate your authorized Corps or Reclamation project and use the official project name as it appears in the list. Once you locate the name of your project, you also need to provide to the Subcommittee the Public Law and section of the law that authorizes your project, and enter it into the database in the appropriate place. (example: P.L. 110–114, Section 1401).

If you are not able to find your authorized Corps project in the authorized project list, or if you have difficulty finding the authorization information, contact your local Corps District office to obtain this information. If you are not able to find your authorized Reclamation project in the authorized project list, or if you have difficulty finding the authorization information, contact your local Reclamation Region office to obtain this information. If your project is not on these lists, but is authorized, please speak to your local Corps District office or your Reclamation Region office to obtain this information.

#### **Required Subcommittee Information: (Please answer within this document or include as an attachment)**

- Amount Requested for FY22
  - If the project is included in the President’s budget request, the amount requested for FY22 should be that amount plus the additional amount you are requesting for the project
  - If the project is not included in the President’s budget request, the amount requested for FY22 should be the amount you are requesting for the project
- FY22 President’s Budget Request Amount
- Whether or not this project can obligate all requested funds within 12 months after enactment
- Whether the request will be submitted to another subcommittee this fiscal year
- If so, which subcommittee the request will be submitted to

## **Financial Services and General Government**

### ***Small Business Administration/Initiatives***

#### **Required Subcommittee Information: (Please answer within this document or include as an attachment)**

1. Why is the project a priority, including the local, regional, and/or national benefits provided by the project?
2. What is the total cost of the project? Please include funding requested broken out by discrete activity, if applicable.
3. If the request does not fully fund the project, describe where the remaining funding comes from to fund the project.
4. If the appropriations committee is not able to provide the full amount of funding requested, can this project start in a limited capacity? {yes/no}
5. Is this a new or ongoing project?
6. Please provide a history of funding for the project, including Federal, state, or local government; non-profit; corporate.
7. Are there matching funds associated with the requested funds? If yes, please list the source(s) and amount(s).
8. Will the funds go to an organization that will make sub-grants of those funds to other organizations? If yes, please list the sub-grantees.
9. Is the project a capital project or will the funds support operating costs?
10. Provide the oversight and management structure, including accountability measures, of the project. Who will oversee and be accountable for the administration/management of the project?
11. What performance standards will be used to evaluate whether the program or project supported by the funds meets its mission?
12. Has the organization or any potential sub-grantees been subject to sanction or litigation by State, Local, or Federal governments in the past five years? If so, please provide details.



## **Homeland Security**

### ***Pre-Disaster Mitigation Projects***

Only projects that meet the requirements detailed in the most recent Notice of Funding Opportunity for the Building Resilient Infrastructure and Communities (BRIC) grant program will be considered for funding, including the cost-share requirement and environmental and historic preservation requirements, as applicable. For any projects designated for funding in the final fiscal year 2022 Homeland Security Appropriations Act, the state agency responsible for administering mitigation grants in the requestor's state must submit an application to the Federal Emergency Management Agency, and that entity will serve as the administrative agent for the grant. Therefore, all project proposals must be accompanied by a letter of support from the appropriate state agency affirming that it believes the project is eligible.

### **Required Subcommittee Information: (Please answer within this document or include as an attachment)**

Please pay careful attention to FEMA's eligibility requirements when answering the following questions:

1. Is the requesting jurisdiction a state, Indian tribal government, local government, or territory as defined by section 102 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5122)?
2. Is the proposed project eligible under the most recent Notice of Funding Opportunity for the Building Resilient Infrastructure and Communities grant program?
3. Can the requesting jurisdiction provide the required non-federal cost share, consistent with 2 CFR Sections 200.29, 200.306, and 200.434?
4. Can the requesting jurisdiction provide a Cost-Benefit Analysis or other documentation that validates cost-effectiveness, which is defined by FEMA as having a Benefit-Cost Ratio (BCA) of 1.0 or greater? A non-FEMA BCA methodology may only be used if pre-approved by FEMA in writing.
5. Is the proposed project consistent with the goals and objectives of a FEMA-approved state, territorial, or tribal mitigation plan and the adopted mitigation plan of the local jurisdiction?
6. Can the recipient describe how the project provides long-term permanent risk- reduction, i.e., it is not used for emergency protective measures?
7. Can the recipient describe how the project takes into account future conditions?
8. Can the recipient describe how the project supports the needs of vulnerable populations?
9. Does the recipient specifically encourage the adoption and enforcement of the latest disaster resistant building codes?

### ***Nonprofit Security Grant Program Projects***

Only projects that meet the requirements detailed in the most recent Notice of Funding Opportunity and the Preparedness Grants Manual for the Nonprofit Security Grant Program (NSGP) will be considered for funding. For any projects designated for funding in the final fiscal year 2022 Homeland Security Appropriations Act, the respective state administrative agency (SAA) must submit an application to the Federal Emergency Management Agency, and the SAA will serve as the administrative agent for the grant. Therefore, all project proposals must be accompanied by a letter of support from the appropriate SAA affirming that it believes the project is eligible.

#### **Required Subcommittee Information: (Please answer within this document or include as an attachment)**

Please pay careful attention to FEMA's eligibility requirements when answering the following questions:

1. Is the entity for which funding is proposed a non-profit organization as described under section 501(c)(3) of the Internal Revenue Code of 1986 and exempt from tax under section 501(a) of such code?
2. Is the proposed project eligible under the Nonprofit Security Grant Program per the most recent Notice of Funding Opportunity and the Preparedness Grants Manual?
3. Is the entity for which funding is proposed able to demonstrate that it is at high risk of a terrorist attack?
4. Does any derogatory information, as well as any potentially mitigating information, exist that would render the entity potentially unsuitable for receiving a grant from the Department of Homeland Security?

## ***Emergency Operations Center Grant Program***

Only projects that meet the requirements detailed in the most recent Notice of Funding Opportunity for the Emergency Operations Center Grant Program, including the cost-share requirement and environmental and historic preservation requirements, as applicable, will be considered for funding. For any projects designated for funding in the final fiscal year 2022 Homeland Security Appropriations Act, the respective state administrative agency (SAA) must submit an application to the Federal Emergency Management Agency, and that agency will serve as the administrative agent for the grant. Therefore, all project proposals must be accompanied by a letter of support from the appropriate SSA affirming that it believes the project is eligible.

### **Required Subcommittee Information: (Please answer within this document or include as an attachment)**

Please pay careful attention to FEMA's eligibility requirements when answering the following questions:

1. Is the requesting jurisdiction a state, Indian tribal government, or local government as defined by section 102 or 602 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 USC 5122, 5195a?
2. Is the proposed project eligible under the most recent Notice of Funding Opportunity for the Emergency Operations Center Grant Program?
3. Can the requesting jurisdiction provide the required 25 percent non-federal cost share?
4. Is the requestor in a position to enhance their emergency management capabilities and address their Emergency Operations Center needs?

## **Interior, Environment and Related Agencies**

### ***Department of Interior - Land Acquisition Through the Land and Water Conservation Fund***

Federal acquisition of lands and water and interests therein must be for the purpose of land and habitat conservation and the encouragement of outdoor recreation, as established by the Land and Water Conservation Fund (LWCF) Act of 1965. Land acquisition project requests funded from the LWCF should be requested through the agency that would manage the land being acquired. The four land management agencies are: within the Department of the Interior, (1) the Bureau of Land Management, (2) the Fish and Wildlife Service, (3) the National Park Service; and within the Department of Agriculture, (4) the Forest Service.

Third party organizations (i.e. The Nature Conservancy, Trust for Public Land, etc.) frequently participate in the federal acquisition process by coordinating the negotiation and purchase of tracts. If the project you are requesting involves a third-party organization, please be mindful that funding for a land acquisition project goes to the agency that will manage the land.

The Great American Outdoors Act of (Public Law 116-152) and the Consolidated Appropriations Act, 2021 (Public Law 116-260) mandates that the president submit, along with the upcoming fiscal year's budget request, proposed and supplemental project lists. The Committee will look favorably upon requests for projects that appear in either of these lists. When submitting your request, please indicate whether the project is on these lists.

### ***EPA - State and Tribal Assistance Grants (STAG)***

The vast majority of requests made to the Interior Subcommittee are for STAG infrastructure grants. These grants fund local wastewater and drinking water infrastructure projects. This includes construction of and modifications to municipal sewage treatment plants and drinking water treatment plants. Similar to past practice, the Committee will be limiting STAG infrastructure grants only to projects that are publicly-owned or owned by a non-profit entity and that are otherwise eligible for the funding from that state's Clean Water or Drinking Water State Revolving Funds (SRF) loan programs. Privately-owned projects are NOT eligible for infrastructure grants, even if they are otherwise eligible for assistance under a SRF program. The Committee will look favorably upon requests for projects that are listed on a state's most recent Intended Use Plan.

There is a minimum 20% cost share requirement for any portion of a project funded through a STAG infrastructure grant. For example, a \$1 million project could receive a maximum of \$800,000 from the Federal government, with the remaining \$200,000 the responsibility of the grantee. In almost all cases, other federal funds cannot be used to meet this 20% cost share. Ability to fund the 20% cost share is required before EPA can award a STAG grant. Please note that only the non-federal portion of assistance provided by a SRF can be applied towards a project's matching requirement.

## Projects that generally **ARE NOT** eligible for STAG Grants

Clean Water / Waste Water		Drinking Water	
1.	<b>Land</b> , except for projects described in the subsequent table under eligibility #11	1.	<b>Dams or rehabilitation of dams</b>
2.	<b>Operations and maintenance costs</b>	2.	<b>Operations and maintenance costs</b>
3.	<b>Non-municipal point source control</b>	3.	<b>Water rights</b> , except if the water rights are owned by a system that is being purchased through consolidation as part of a capacity development strategy or if the water rights purchase is covered by EPA's DWSRF Class Deviation for Water Rights 2019
4.	<b>Acid rain drainage correction</b>	4.	<b>Reservoirs</b> , except for finished water reservoirs and those reservoirs that are
			part of the treatment process and are located on the property where the treatment facility is located
5.	<b>Ambient water quality monitoring</b>	5.	<b>Laboratory fees for monitoring</b>
6.	<b>Flood Control Projects</b> , unless the project is otherwise managing, reducing, treating, or recapturing stormwater	6.	<b>Projects needed mainly for fire protection</b>
7.	<b>Privately owned sewer pipes</b>	7.	Projects for systems that lack adequate technical, managerial, and financial capability, unless assistance will ensure compliance
		8.	Projects for systems in significant noncompliance, unless funding will ensure compliance
		9.	Projects primarily intended to serve future growth

## Projects That Generally ARE Eligible for STAG Grants

Clean Water / Waste Water		Drinking Water	
1.	<b>Wastewater treatment plants, including sludge handling facilities</b> - new, upgraded (increase in treatment level) or expanded (increase in treatment capacity) facilities, including biological facilities, mechanical, a lagoon system, a land treatment system, or individual on-site systems.	1.	Facilitate compliance with national primary drinking water regulations or address serious risks to public health including non-regulated contaminants (i.e. PFAS).
2.	<b>Collector Sewers</b> - Small sewers that convey wastewater from residences, commercial establishments, and industrial sites to larger interceptor sewers.	2.	Rehabilitate or develop water sources (excluding reservoirs, dams, dam rehabilitation and water rights) to replace contaminated sources
3.	<b>Interceptor Sewers</b> - Large sewers that convey wastewater from collector sewers directly to a wastewater treatment facility.	3.	Install or upgrade treatment facilities
4.	<b>Sewer Pipes</b> - Rehabilitation is eligible only if pipes are publicly owned.	4.	Install or upgrade storage facilities, including finished water reservoirs, to prevent microbiological contaminants from entering the water system
5.	<b>Outfall Sewer</b> - A sewer that conveys treated wastewater from a wastewater treatment facility to the receiving waters (i.e., a river, stream, lake, ocean, etc.).	5.	Install or replace transmission and distribution pipes to prevent contamination caused by leaks or breaks in the pipe, or improve water pressure to safe levels
6.	<b>Storm Water Management</b> – Measures to manage, reduce, treat, or recapture stormwater or subsurface drainage water (i.e. storm sewers, green infrastructure, etc.).	6.	Projects to consolidate water supplies – for example, when individual homes or other public water supplies have a water supply that is contaminated, or the system is unable to maintain compliance for financial or managerial reasons – are eligible for DWSRF assistance.
7.	<b>Combined sewer overflow (CSO) control and sanitary sewer overflow (SSO) control</b> - Combined sewers are sewers that convey both wastewater and storm water and may overflow during periods of heavy rain. The costs to correct CSO and SSO overflow problems are eligible.	7.	Land is eligible only if it is integral to a project that is needed to meet or maintain compliance and further public health protection.

<b>8. Infiltration/Inflow Correction</b> - Construction activities that prevent surface water or groundwater from entering the sewer system	<b>8.</b>	Project planning, design and other related costs
<b>9. Water Security</b> -- These projects include installation or upgrade of physical security infrastructure such as lighting, fencing, monitoring and access control. Also, cybersecurity measures, installation of safer treatment technologies, and more secure storage of on-site treatment.		
<b>10. Septic Tanks</b> -- Remediation, rehabilitation, removal and replacement of failing tanks are eligible, as well as installation of new tanks where none had previously existed.		

## ***U.S. Forest Service - State and Private Forestry***

The Forest Service is an agency within the Department of Agriculture. Requests that do not fit into the described categories below are unlikely to be eligible for funding under the Forest Service.

The State and Private Forestry account provides technical and financial assistance, usually through the network of State Foresters, to improve the management, protection, and utilization of the Nation's forests. Community projects are usually limited and include various specific urban and community forestry projects and specific forest disease or pest treatment areas. Members may also request specific State fire assistance projects or specific forestry assistance projects in this account. The Committee will look favorably upon requests for projects that are listed on any federal or state ordinal list or are clearly demonstrated to meet the goals of a State Forest Action Plan(s).

### **Required Subcommittee Information: (Please answer within this document or include as an attachment)**

- Amount requested
- Total project cost
- FY 2022 President's Budget Request (if applicable).
- FY 2021 enacted level (if applicable).
- Can the project obligate all of the appropriated funds within 12 months after enactment (yes/no)?
- Was this request submitted to another subcommittee this fiscal year, and if so, which one?
- Estimated start and completion dates for the project.

#### **[Land and Water Conservation Fund project for BLM/FWS/NPS/USFS]**

1. Is the requested project on either the president's proposed or supplemental LWCF project list submitted by the agency?

#### **[Environmental Protection Agency, State and Tribal Assistance Grants, Clean Water/Drinking Water infrastructure projects]**

1. Please indicate whether this is a Clean Water SRF project or a Drinking Water SRF project.
2. Does the project have (or expects to have within 12 months) its 20 percent matching fund requirement?
3. Is the project on your state's most recently finalized Clean Water/Drinking Water State Revolving Fund Intended Use Plan?
4. Has the project received federal funds previously? If so, please describe.

#### **[Forest Service, State and Private Forestry]**

1. Has the project received federal funds previously? If so, please describe.
2. Is the project ranked in a priority setting system/list? If so, please provide list name and rank.
3. (If landscape scale restoration) Does this project meet the eligibility requirements of the Landscape Scale Restoration program as listed in the instructions on the Forest Service website?
4. (If landscape scale restoration) How does this project meet the goals of the State Forest Action Plan(s)?
5. (If Forest Health Management) Is this project treating a specific insect, disease, or invasive plant infestation listed in the FY21 Forest Service Budget Justification?
6. (If Cooperative Fire Assistance) If a State project, how does this project meet the goals of the State Forest Action Plan? If a local project, how does this project support community mitigation efforts?
7. (If Forest Stewardship) How does this project meet the goals of the State Forest Action Plan?
8. (If Urban and Community Forestry) How does the project meet the goals outlined in the 2016-2026 Urban Forestry Action plan?



9. (If Urban and Community Forestry) Further, how does this project “Conserve working forest landscapes, protect forests from harm, and enhance benefits associated with trees and forests”?
10. (If Urban and Community Forestry) Does the project meet at least the 50-50 match requirement?

## **Labor, Health and Human Services, Education, and Related Agencies**

### ***DOL- Employment and Training Administration***

The Workforce Innovation and Opportunity Act demonstration program is the only Labor Department program that supports community project funding. Community project funding is designated under Training and Employment Services.

These projects must meet all statutorily mandated requirements, except that they are exempt from the requirement to compete. In addition, all projects must:

1. 1) Include direct services to individuals to enhance employment opportunities;
2. 2) Demonstrate evidence of a linkage with the State or local workforce investment system; and
3. 3) Include an evaluation component.

Equipment purchases may be included within community project funding only as an incidental part of the entire project. A similar standard applies to curriculum development, which should be incidental to the project's emphasis on direct services to individuals.

Community project funding cannot be used for construction or renovation of facilities.

### ***HHS – Health Resources and Services Administration (HRSA)***

The Subcommittee has historically provided community project funding only in the categories listed below. Requests that do not fit into one of these categories are unlikely to be eligible for community project funding under HRSA.

**Health Facilities Construction and Equipment**—grants to help with the cost of construction, renovation, or capital equipment for facilities for provision of health, mental health, or substance abuse services, training of health professionals, or medical research. Examples of eligible facilities include hospitals; health centers and clinics; skilled nursing facilities; mental health centers; facilities for schools of medicine, nursing or other health professions; and medical research laboratories.

In addition to construction and renovation, grants can be used to acquire capital equipment, such as lab equipment or x-ray machines. Equipment-only grants—that is, grants not involving construction—are permissible (and commonly done). Generally, any equipment having a useful life of more than one year and a unit cost of at least \$5,000 will be eligible as capital equipment. In addition, equipment with lower costs may also be eligible, provided that it is treated as an item of capital expense under the recipient institution's pre-existing, written accounting policies. Equipment expenses for health information systems and electronic medical records systems are permitted expenditures. The costs of expendable supplies such as pharmaceuticals, lab chemicals, or office paper are not eligible.

HRSA Health Facilities grants *cannot* be used to acquire land or purchase existing buildings, or to pay salaries or other operating costs. They cannot be used to pay for work previously completed. Grants can be used for architectural and engineering costs associated with an eligible construction project, but cannot be used for general feasibility studies.

**Health Professions Education and Workforce Development**—grants for projects to improve education and training of health care professionals, or to analyze health workforce trends and needs.

**Rural Health Outreach**—grants for projects to improve health care in rural areas. Examples of eligible activities include medical, dental, or mental health care services, health promotion and education, chronic

disease management, and improvements to emergency medical services. Grant funds can be used for services only in areas that meet HRSA's definition of rural. For lists of eligible areas and further information regarding that definition, see:

<https://www.hrsa.gov/rural-health/about-us/definition/index.html>.

**Rural Health Research**—grants to support research on rural health problems and ways of improving health care in rural areas.

**Telehealth and Health Information Technology**—funding for telemedicine, distance learning, or use of information technology to improve health care.

### ***HHS – Substance Abuse and Mental Health Services Administration (SAMHSA)***

Community project funding within SAMHSA should be submitted through the Health Surveillance and Program Support account. Community project funding must fall under one of the following categories:

**Mental Health**—grants to support programs that promote the prevention or treatment of mental health disorders, including rehabilitation, outreach, and other support services.

**Substance Abuse Treatment**—grants to support programs that improve access, reduce barriers, and promote high quality, effective treatment and recovery services.

**Substance Abuse Prevention**—grants to support programs to prevent the onset of illegal drug use, prescription drug misuse and abuse, alcohol misuse and abuse, and underage alcohol and tobacco use.

Community project funding *cannot* be used for construction (other than a limited amount of renovation necessary to carry out a funded project).

### ***Department of Education - Elementary and Secondary Education***

**Innovation and Improvement.** Community project funding for elementary and secondary education should be submitted through the Innovation and Improvement account. Elementary and secondary education community project funding includes instructional services, afterschool centers, curricula development, teacher training, acquisition of books and computers, arts education, social and emotional learning activities, full-service community schools, and early childhood education. In general, the focus of elementary and secondary education community project funding should be providing early childhood or K-12 educational services.

Community project funding to provide and improve special education services at the elementary and secondary levels are also eligible under elementary and secondary education. Community project funding may include early intervention services for infants and toddlers, transition services, and postsecondary education services.

Eligible grantees are state education agencies, school districts, colleges and universities, and other public and private nonprofit entities. Generally, community project funding intended for individual schools is provided to the applicable school district and not directly to the individual school.

Community project funding *cannot* be used for construction or renovation of school buildings, except in the case of minor remodeling required as part of technology upgrades. Daycare and childcare projects that do not include educational services are also not eligible.

## ***Department of Education - Postsecondary Education***

**Fund for the Improvement of Postsecondary Education (FIPSE).** Community project funding can be designated under this heading for a wide variety of higher education projects. Generally, community project funding should focus on improving access to, or the quality of, postsecondary education. Community project funding *cannot* be used for construction or renovation of academic buildings, except in the case of minor remodeling required as part of technology upgrades.

Examples of the types of projects that can be funded under FIPSE include projects to hire and train faculty, establish and improve degree programs, improve teacher preparation programs, develop and improve curricula, upgrade technology and telecommunications, acquire science laboratory equipment, provide student support, implement university partnerships with school districts, and establish research and training centers.

Grantees are usually colleges and universities, but may include other public and private nonprofit organizations.

### **Limitations on Education-Related Community Project Funding**

Except where specifically authorized, community project funding cannot be used for construction (or the acquisition of property) or renovation of buildings. In addition, grantees may not restrict participants based on race, ethnicity or gender. Finally, recipients of community project funding may not sub-grant to other organizations or agencies.

### **Required Subcommittee Information: (Please answer within this document or include as an attachment)**

1. Please provide a budget breakdown
2. One-Year Funding? (Yes/No)
3. Please provide an explanation of the request, including an explanation of why this is a good use of taxpayer funds
4. Sources of Federal and Non-Federal Funds
5. Please provide a history of federal funding for the project, if any. Include both formula funds and any discretionary grants and fiscal years
6. If the request does not fully fund the project, describe where the remaining funding comes from to complete the project
7. Please indicate if you are aware of another Member making a request for this same project (Yes/No)

## **Military Construction, Veterans Affairs, and Related Agencies**

### ***DOD - Military Construction Accounts***

The following types of projects are eligible to be considered for community project funding, provided that they comply with the specified guidelines. The subcommittee will not consider requests for community projects unless they appear on a list provided to Congress by the Secretary of Defense or his/her designee. More detail regarding such lists can be found below.

Each project request must be for fiscal year 2022 funds only and cannot include a request for multiyear funding. In addition, to be eligible, requested projects must be shovel ready in fiscal year 2022 with 35 percent design complete and must be positioned to have contracts awarded in fiscal year 2022.

#### **Construction and Unspecified Minor Construction– Active Components**

Eligible community project requests include both construction and unspecified minor military construction projects for active components. An unspecified minor military construction project is a project that has an approved cost equal to or less than \$6,000,000. The types of projects under this heading include construction, installation, equipment of temporary or permanent public works, military installations, and facilities for the accounts listed below:

- Army
- Navy and Marine Corps
- Air Force
- Defense-Wide Agencies (SOCOM, DHA, etc.)

#### **Construction and Unspecified Minor Construction– Reserve Components**

Eligible community project requests include both construction and unspecified minor military construction projects for Reserve Components. An unspecified minor military construction project is a project that has an approved cost equal to or less than \$6,000,000. *Some Reserve Component projects require a State funding match.* Requesting offices must determine whether the proposed project requires such a match and if so, confirm that the project has current State match funding before the request can be considered. The types of projects under this heading include construction, expansion, rehabilitation, and conversion of facilities for training and administration for the accounts listed below:

- Army National Guard
- Air National Guard
- Army Reserve
- Navy Reserve
- Air Force Reserve

#### **Planning and Design**

The types of projects under this heading include improving facility resilience, study, planning, design, and architect and engineer services for the accounts listed below:

- Army
- Navy and Marine Corps
- Air Force
- Defense-Wide Agencies (SOCOM, DHA, etc.)
- Army National Guard
- Air National Guard
- Army Reserve

- Navy Reserve
- Air Force Reserve

The eligible lists of community projects are those that are submitted to Congress by the Secretary of Defense or his/her designee. *Projects that only appear on a list or FYDP provided by a base commander will not be accepted.* Such lists include:

- **Future Year Defense Program (FYDP)** – FYDP is a projection of the forces, resources, and programs needed to support Department of Defense (DOD) operations over a five-year span. The FYDP is released simultaneously with the President’s budget request. The updated document listing projects eligible for FY 2022 will be obtainable after the FY 2022 full budget rollout, through the Under Secretary of Defense (Comptroller) website: <https://comptroller.defense.gov/Budget-Materials/>.
- **Unfunded Requirements/Unfunded Priorities Lists (UFRs/UPLs)** – UFRs/UPLs are lists that each Service provides to Congress that identify priority projects which were not included in the President’s budget request. These lists must be approved by the Secretary of Defense. UFRs/UPLs become available to Congress on the date of the President’s full budget release (not skinny budget) and can be found by contacting the Congressional Liaison Offices of the Armed Services.
- **Cost-to-completes (CTCs)** – CTCs are projects that have previously received an appropriation but require additional funding for completion. These lists represent the requirements identified by each Service for the additional funding necessary to complete a project. The lists are approved by each Service Secretary and can be obtained by contacting the Congressional Liaison Offices of the Armed Services.

**Required Subcommittee Information: (Please answer within this document or include as an attachment)**

- 1) Which Service is the project for?
- 2) Installation Name
- 3) Project Name and Amount
- 4) Planning and Design
  - a. Is the funding requested for planning and design costs?
  - b. Is the project for unspecified minor construction? Provide background.
- 5) Is the project on the FY 2022-2026 FYDP?
- 6) Is the project on a Service unfunded requirement (UFR) or unfunded priority list (UPL)?
- 7) Is the project a cost-to-complete from a prior year? If so, what year?

## **Transportation, Housing and Urban Development, and Related Agencies**

### ***Department of Transportation - Local Transportation Priorities***

Local Transportation Priorities are highway and transit capital projects eligible under title 23 and title 49 of the United States Code. Eligible projects are described under Section 133(b) of title 23, United States Code. Tribal and territorial capital projects authorized under Chapter 2 of title 23, United States Code, are also eligible.

All projects must be:

- Capital projects or project-specific planning/design for a capital project.
- Supported by the state or local government that would administer the project. Inclusion on a Statewide Transportation Improvement Plan (STIP) or Transportation Improvement Plan (TIP) would satisfy this requirement.
- Administered by public entities.

The Subcommittee will not fund activities that are administrative in nature even if they are eligible expenses under the statutory citation. These include general operating expenses, and activities required under sections 134 and 135 of title 23, United States Code.

### **Required Subcommittee Information: (Please answer within this document or include as an attachment)**

- 1) Project Name
- 2) Amount requested for the community project.
- 3) Total project cost.
  - a. Provide the amount of the total cost of the project as outlined in the STIP or TIP, if applicable.
- 4) Can the project obligate all appropriated funds within 12 months after enactment? If not, what would be the expected date of obligation?
- 5) Estimated start and completion dates.
- 6) Has the request been submitted to another Subcommittee or Committee this fiscal year? If yes, which one(s)?
  - a. Please note if this request has been or will be submitted to the Transportation and Infrastructure Committee as part of the surface transportation reauthorization process.
- 7) Does the project have other public (federal, state, local) and/or private funds committed to meet match or cost-share requirements for costs related to construction, operations, and maintenance? If so, what is the source and amount of those funds?
  - a. NOTE: The cost-share requirements are defined in statute.
  - b. EXAMPLE: CMAQ will provide 10 percent of the cost and local sales taxes are committed for 25 percent of the funds.
- 8) Does the project require an environmental review? If so, what is the status and/or outcome of the environmental review and NEPA category of action (if applicable)?
- 9) Type of project eligible under 23 USC 133(b):
  - a. Highway, Bridge, Transit, Bike/Pedestrian, and Other (please specify). CIG priorities must be submitted via program request, consistent with the fiscal year 2021 submission process.
- 10) Where is the project in the construction process?
  - a. Planning and Environmental Review, Final Design, Right of Way, Capital purchase or lease (including bus purchases), Construction, and Other (please specify).
- 11) Was the project on a State, tribal or territorial Transportation Improvement Plan (STIP) or a metropolitan transportation improvement plan (MTIP) as of 12/31/2020? If yes, please provide a link to the plan.
- 12) Please provide the STIP or TIP ID Number and specify which plan (ex. North Carolina STIP, New York Metropolitan Transportation Council TIP) the ID number comes from.

- 13) Please provide a history of federal funding for the project, if any. Include both formula funds and any discretionary grants.
- 14) If the request does not fully fund the project, describe where the remaining funding comes from to complete the project.



## ***Department of Transportation - Airport Improvement Program***

AIP community project requests may be used for enhancing airport safety, capacity, and security, and mitigating environmental concerns.

All projects must be:

- AIP eligible in accordance with sections 47101 to 47175 of title 49, United States Code, and FAA policy and guidance.
- Supported broadly by local stakeholders, including residents, businesses, and elected officials.
- Administered by an airport and/or airport sponsor.

### **Required Subcommittee Information: (Please answer within this document or include as an attachment)**

- 1) Project Name. (EXAMPLE: Rehabilitate runway 6/24, Airport Name, City, State (2 letter postal code).
  - NOTE: This description may be used to list the project in the House report and should be as accurate as possible to ensure that the funding goes to the correct project and location.
- 2) General description of the project and why it is needed.
- 3) What are the benefits of this project and why is it a priority?
  - NOTE: Benefits could include safety, environmental, economic, equity, mobility, etc. This description will not appear in the House report.
  - EXAMPLE: Constructing a new apron (50,000 square feet) will reduce the risk of aircraft-to-aircraft and aircraft-to-ground vehicle incursions by 40 percent.
- 4) Amount requested for the community project for FY22 and the total project cost.
- 5) Can the project obligate all appropriated funds within 12 months after enactment? If not, what would be the expected date of obligation?
- 6) Estimated start and completion dates.
- 7) Has the request been submitted to another Subcommittee or Committee this fiscal year? If yes, which one(s)?
- 8) Does the project have other public (federal, state, local) and/or private funds committed for forecasted costs related to operations and maintenance? If so, what is the source and amount of those funds?
- 9) Does the project require an environmental review? If so, what is the status and/or outcome of the environmental review and National Environmental Policy Act (NEPA) category of action (if applicable)?
- 10) How will the project contribute to the airport's disadvantaged business enterprise goals?
- 11) Has the project received previous Federal funding? If so, how much and which public law (e.g., appropriations act or authorization act) provided it?
- 12) Is the project AIP-eligible?
- 13) What is the airport's code (should be 3 letters)?
- 14) Has the airport submitted a grant application for this same project to FAA? If so, when?
- 15) Would the project increase or decrease air traffic?
- 16) Would the project increase or decrease aviation safety?
- 17) Would the project increase or decrease environmental risks?
- 18) Does the airport and airport sponsor support the project?
- 19) Are there any stakeholders - such as residents that live near the airport, state or local officials, state department of transportation officials - that oppose the project?

## ***Department of Housing and Urban Development (HUD) - Economic Development Initiative (EDI)***

EDI community project requests may be used for economic and community development activities, including land or site acquisition, demolition or rehabilitation of housing or facilities, construction and capital improvements of public facilities (including water and sewer facilities), and public services. Requests may also include planning and other activities consistent with the underlying authorization for the Community Development Block Grant program within HUD. EDI community project requests are not eligible for the reimbursement of expenses for activities already undertaken (including debt service or debt retirement).

All projects must be:

- Supported broadly by local stakeholders, including residents, businesses, and elected officials.
- Administered by governmental or non-profit entities, including public housing agencies, as well as tribes and tribally designated housing entities.

### **Required Subcommittee Information: (Please answer within this document or include as an attachment)**

- 1) Project Name.
  - a. EXAMPLE: Main Street elderly services facility improvements, City, State, County, Congressional District. A short name by which the project may be identified, including a very brief description of what the funds will be used for and the project's location (city, county, State, Congressional District).
  - b. NOTE: This description may be used to list the project in the House report and should be as accurate as possible to ensure that the funding goes to the correct project and location.
- 2) General description of the project and why it is needed.
  - a. EXAMPLE: For capital improvements, including roof repairs, accessibility alterations (installation of ramps and handrails, restroom alterations) and related equipment, labor and materials, within the County's oldest senior services facility.
- 3) What are the benefits of this project and why is it a priority?
  - a. NOTE: Benefits could include safety, environmental, economic, equity, mobility, etc. This description will not appear in the House report.
  - b. EXAMPLE: These improvements will improve the health and safety of more than 350 seniors that rely on services provided through the center for supplemental meals and health services, as well as to meet requirements under the Americans with Disabilities Act (ADA). As a result of a closure of a nearby community services facility within the County, improvements are necessary to address a recent increase in demand for elderly services and the need to expand the services available at this elderly services facility, which is in close proximity to County's largest elderly housing development.
- 4) Amount requested for the community project and the total project cost.
- 5) Can the project obligate all appropriated funds within 12 months after enactment? If not, what would be the expected date of obligation?
- 6) Estimated start and completion dates.
- 7) Has the request been submitted to another Subcommittee or Committee this fiscal year? If yes, which one(s)?
- 8) Does the project have other public (federal, state, local) and/or private funds committed to meet match or cost-share requirements for costs related to construction, operations, and maintenance? If so, what is the source and amount of those funds?
  - a. NOTE: The match requirements are defined in statute. While EDI projects do not have a match requirement, other projects associated with a larger development effort may.
- 9) Does the project require an environmental review? If so, what is the status and/or outcome of the environmental review and NEPA category of action (if applicable)?

- 10) Is the project primarily a service, new construction, rehabilitation, land or site acquisition, planning, or economic development project?
- 11) Does the project primarily benefit persons of low-income or tribal communities?
- 12) Does the project impact beneficiaries of HUD's rental assistance programs (owners, public housing agencies, service providers, or tenants)?
- 13) Who are the community partners participating in this project?
- 14) If the project includes new construction or land or site acquisition activities, does it comply with local zoning requirements?
- 15) Is the project included or supported by an identified priority area within the community's HUD Consolidated Plan? If yes, please provide a link to the plan.
- 16) Is the project intended to address issues related to climate change or resiliency, civil unrest, or inequities?